



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BANSUD

OFFICE OF THE MUNICIPAL MAYOR

01 December 2021

MEMORANDUM:

NO : 2021 - 033
TO : ALL MUNICIPAL OFFICIALS AND EMPLOYEES
SUBJECT : FAMILY DAY CELEBRATION

Please be informed that the Family Day Celebration of the Municipal Government of Bansud will finally push through on December 3, 2021.

In view of this, All Municipal Officials and Employees including Job Order are hereby directed to attend the said activity with active participation. Our activity will start at exactly 3:00pm, venue will be at the open space between the GAD Building and the Municipal Building. Food and drinks will be provided to everyone.

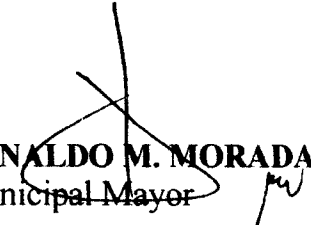
To ensure success of the activity the following working committee are hereby created:

<u>COMMITTEES</u>		<u>DEPARTMENT</u>
1. Over-all Coordinator	-	MHRMO
2. Committee on Program	-	MPDO
3. Committee on Food Preparation	-	Ms. Sevilla Y. Dapula
4. Committee on Sound System	-	Mr. Jovy M. Abalos
5. Committee on Prizes	-	MTO c/o Ms. Elena H. Uy
6. Committee on Tent Preparation/ Installation	-	Mr. Joselito P. Garejo
7. Committee on Food & Drinks Distribution	-	Accounting, MSWDO, Assessor and MTO
8. Committee on Cleanliness & Orderliness	-	Mr. Eufronio Mogol
9. Committee on Documentation	-	Mr. Kevin Clark Fajutagana & Mr. John Lerry M. De Torres
10. Committee on Videoke Contest	-	MBO
11. Committee on Awards	-	MHRMO
12. Committee on Attendance	-	Ms. Maria Elena R. Maapoy

TENT ASSIGNMENT WILL BE AS FOLLOWS:

- Tent 1 - M.O. (PESO, Civil Security Unit, MMBRTC, Slaughterhouse)
S.B. Office
- Tent 2 - Admin Office, Accounting Office, Secretary to the SB, LDRRMO
and GSO
- Tent 3 - MPDO, MCRO, Assessors Office and MHO
- Tent 4 - MHRMO, MTO, MBO MAO and MSWDO
- Tent 5 - MEO, Laborer's, Tourism and Information

Please be guided accordingly.


RONALDO M. MORADA
Municipal Mayor