



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF BANSUD**

**OFFICE OF THE MUNICIPAL MAYOR**

29 October 2021

**MEMORANDUM:**

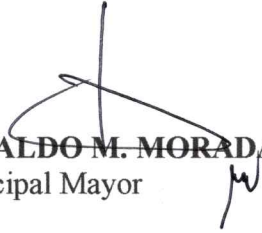
**No:** 2021 - 075

**To:** **MS. CHARIELYN H. YALONG**  
Administrative Aide II (Messenger)

**SUBJECT:** **TRANSFER OF WORK ASSIGNMENT**

In the exigency of the service, your work assignment is hereby transferred to the Engineering Office effective November 1, 2021. As such, you shall be reporting to the said office and perform the duties and responsibilities that will be given to you by the Municipal Engineer.

Please be guided accordingly.

  
**RONALDO M. MORADA**  
Municipal Mayor

cc:

1. **Ms. Marydel M. Rodriguez**  
*Labor & Employment Officer III*
2. **Engr. Nonilon Q. Matira**  
*Municipal Engineer*
3. **MHRMO File**