



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BANSUD

OFFICE OF THE MUNICIPAL MAYOR

05 November 2021

MEMORANDUM

NO : 2021 - 073

TO : MS. MARIANIE M. LOPE
Accounting Clerk III
Focal Person
CP #: 09395513955
Email Address: marianielope25@gmail.com

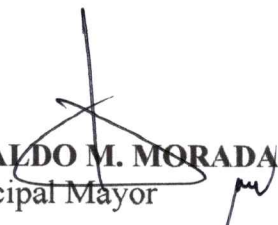
MS. LEI ANN B. ACUZAR
Administrative Aide (Job Order)
Assistant Focal Person
CP #: 09275170618
Email Address: leiannacuzar06@gmail.com

SUBJECT : DESIGNATION AS THE FOCAL PERSON AND ASSISTANT FOCAL PERSON ON THE SUBMISSION OF REPORTS ON THE RECEIPTS AND UTILIZATION OF FUNDS UNDER SECTION 14 OF REPUBLIC ACT NO. 11494 OR "BAYANIHAN TO RECOVER AS ONE ACT" (BAYANIHAN 2)

In view of the Circular No. 002 S. 2021 dated July 16, 2021 issued by the Commission on Audit, you are hereby designated as the Focal Person and Assistant Focal Person respectively on the Submission in Electronic Format of Reports on the Receipts and Utilizations of Funds under Section 14 of Republic Act. 11494 or "Bayanihan to Recover as One Act" (Bayanihan 2) effective upon receipt hereof.

As such, you shall be responsible to submit said reports to COA Portal on or before every first Monday of the month (*the link or Uniform Resource Locator will be provided to you by the COA upon submission of this order*).

For your information and strict compliance.


RONALDO M. MORADA
Municipal Mayor