



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BANSUD

OFFICE OF THE MUNICIPAL MAYOR

26 October 2021

MEMORANDUM

No. : 2021-066

**To : ALL DEPARTMENT HEADS
PESO, GSO & MARKET HEAD
ATTY. LARRY QUINTON
MS. JANETH ESPELETA**

**Subject : WORKSHOP ON THE PREPARATION AND UPDATING OF
THE CITIZEN'S CHARTER FOR CY 2021**

DILG Provincial Office headed by Dir. Maria Victoria J. Del Rosario, CSEE will be conducting a Workshop on the Preparation and Updating of the Citizen's Charter for CY 2021. This will be held on the 29th of October, 2021, 8:00 AM to 5:00 PM at the Conference Hall of the Municipal Building of Bansud, Oriental Mindoro.

Your attendance is earnestly requested.

Thank you


RONALDO M. MORADA
Municipal Mayor