



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BANSUD

OFFICE OF THE MUNICIPAL MAYOR

09 February 2021


MEMORANDUM

NO : 2021-012
TO : All Municipal Officials, Department Heads and Employees
SUBJECT : **MONDAY FLAG RAISING CEREMONY AND PROGRAM**

It's almost a year now since we suspended the holding of the above due to COVID-19 Pandemic when the entire Philippines was placed under restricted community quarantine where such activity wasn't allowed. Since our town is already in a Modified General Community Quarantine, we shall be resuming the Monday Flag Raising Ceremony and Program starting March 01, 2021 subject to the strictest safety and health protocols such as proper physical distancing of one (1) meter, wearing of face masks and face shields. This is also needed not just as public office protocol to start the week but also a venue for all the municipal officials and employees to know the latest policies and developments to be announced by the municipal officials and department heads.

Enclosed is the schedule of host department/office. On March 01, 2021 the Office of the Mayor will lead the program. Everybody must be in new office uniform, blue polo barong and black pants. The Human Resource Management Office shall coordinate the needed resources during the activity.

Please be guided accordingly.

RONALDO M. MORADA
Municipal Mayor 

Memoflagraisingprogram2021-012.mri.mrsa



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HOSTING OF FLAG RAISING CEREMONY AND PRORAM

1. Office of the Municipal Mayor (PESO, Tourism, Information, PUP, Madri – Monte, Cemetery, slaughter House)
2. Office of the Municipal Vice Mayor and Sangguniang Bayan and Office of the Secretary to the Sangguniang Bayan
3. Office of the Municipal Administrator (MAT and Security Guard)
4. Municipal Human Resource and Management Office and General Services Office
5. Office of the Municipal Planning and Development Coordinator and Office of the Municipal Civil Registrar
6. Office of the Municipal Budget Officer and Office of the Municipal Accountant
7. Office of the Municipal Treasurer
8. Office of the Municipal Social Welfare and Development Officer
9. Office of the Municipal Assessor and Office of the Municipal Agriculturist
10. Office of the Municipal Engineering
11. Office of the Municipal Health Officer
12. Philippine National Police
13. BJMP and Bureau of Fire Protection