



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BANSUD

OFFICE OF THE MUNICIPAL MAYOR

29 January 2021

MEMORANDUM

NO : 2021-10

TO : All Members of the Road Clearing Task Force,
Concerned Departments/Offices and Barangay Captains

SUBJECT : **CONTINUATION AND COMPLETION OF ROAD CLEARING**

The nationwide road clearing resumed on November 16, 2020 and all LGUs were directed to clear roads in 60 days.

In compliance to this Presidential Directive you are all hereby enjoined to give priority attention and action to the completion of the various activities relative thereto. To facilitate the completion of the different components which will be the subject of validation. I am furnishing you of the attached Action Plan for your guidance and reference.

The validation has been reset in March 2021 but may I request everyone to finish all activities without waiting for the validation day since road clearing is a basic service and facility that we must undertake and deliver.

Mr. Jimmy R. Rivera, Municipal Administrator and Vice Chairperson of the committee is hereby directed to coordinate all the activities of road clearing.

Your usual cooperation is highly appreciated.

Thank you.


RONALDO M. MORADA
Municipal Mayor

ROAD CLEARING ACTION PLAN

Components of Road Clearing	Activities to be Undertaken	Responsible Persons/Offices	Expected Output What Report/Means of Verification to Prepare
1. Road Clearing Component	The actual removal of road obstructions through road clearing operations	Punong Barangay \\ Engineering Office x	List of Roads Cleared with data/information Pictures before, during and after the road operations
2. Ordinance Component	Review of Existing Ordinances; The enactment of enabling ordinances	Sanguuniang Bayan, x Vice Mayor Rico B. Tolentino, x Atty. Larry M. Quinton, x Ms. Janeth F. Espeleta x	Ordinance Prohibits Illegal Obstructions; Provides Penalties; Provides Awareness Raising Mechanism; Other needed ordinances enacted
3. Inventory Component	Inventory of all roads within the territorial jurisdiction of the municipality; Inventory of road obstructions	Engineering Office - Lead office x Municipal Administrator's Office, x Municipal Planning and Dev't Office, x Punong Barangay	Inventory/Lists with Complete Information/Data; Pictorial Report
4. Displacement Component	Formulate Displacement Strategies/Plan	Office of the Mayor/PESO x MPDO x MSWDO x Office of the Agriculturist x Engineering Office x Punong Barangay	Displacement Plan Prepared -Removed Obstructions are located -Orderly parking schemes are implemented -Affected vendors are provided alternative livelihood
5. Rehabilitation Component	Undertake Rehabilitation Activities Cleaning of Roads -cleaning -flushing -beautification -installation of street name/signages -drainage canal cleaning/construction -erection of appropriate signage -setting of appropriate speed limit	Engineering Office x Punong Barangay	Cleared portion of roads are fully restored for public use; Photos before, during and after; other MOVs

Components of Road	Activities to be Undertaken	Responsible Persons/Offices	Expected Output What Report/Means of Verification to Prepare
6. Grievance Mechanism Component	Creation of a Grievance Mechanism -Electronic (Facebook Account/Call and Text) -Physical (Help Desk)	Office of the Mayor -Mr. Leo M. Capapas Office of the Municipal Administrator	Established Electronic and Physical Grievance Mechanism
7. Advocacy/Information Education Communication (IEC)	Conduct Continuous IEC Activities -Radio Announcement -Bandillo -House to house information/letter	Office of the Mayor -Information Office PNP Punong Barangay DILG	Advocacy and IEC Activities Conducted
8. Monitoring, Evaluation and Reporting	Conduct monitoring and evaluation; Preparation and submission of Compliance Report	Office of the Mayor Office of the Administrator MPDO DILG Punong Barangay	Regular Monitoring Conducted Reports prepared and submitted
9. Sustainability Strategies	Continuous Advocacy and IEC Activities; Enactment of Enabling Ordinances; Regular Road Clearing Operation/Operation Linis; Regular Coordination with DPWH and Provincial Government of Oriental Mindoro (PGOrM); Inclusion in the AIP/LDIP; Provision of Annual Budget for Road Clearing	Office of the Mayor Punong Barangay	Operation Clearing Activities Conducted; Annual Budget Allocated

Prepared by:

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Approved by:

RONALDO M. MORADA
Municipal Mayor