



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF BANSUD**

**OFFICE OF THE MUNICIPAL MAYOR**

03 February 2021

**MEMORANDUM**

**NO** : 2021-09-C  
**TO** : ALL CONCERNED  
**SUBJECT** : **OFFICIAL HELP DESK OFFICE IN RELATION TO ROAD CLEARING**

Attending to all complaints and suggestions and giving them action are the factors that make the Road Clearing successful. In order to attain this goal, we are designating the Office of the Municipal Administrator as the Focal Office for this matter. As per Memorandum No. 2021-09-B, Mr. Ric M. Medina was designate as the Help Desk Officer in relation to Road Clearing.

For the public to have easy access with their concerns and suggestions, they can reach the Help Desk through the following:

Hotline : 09499175222  
          : 09292897698  
FB Page : Municipal Government of Bansud Official

They can also visit the Office of the Municipal Administrator to discuss their concerns in person.

For widest dissemination.

Thank you.

  
**RONALDO M. MORADA**  
*Municipal Mayor*