



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BANSUD
Bansud, Oriental Mindoro

OFFICE OF THE MUNICIPAL MAYOR

26 January 2021

MEMORANDUM:

No: 2021 - 06

To: ALL DEPARTMENT HEADS AND MUNICIPAL EMPLOYEES

SUBJECT: PREPARATION AND SUBMISSION OF IPCR AND OPCR FOR
THE RATING PERIOD JULY – DECEMBER 2020 WITH
SUMMARY LIST AND PLAN FOR JANUARY – DECEMBER 2021

This is to remind everyone of our obligation to submit our accomplishment report using the IPCR and OPCR Form for the rating period July - December 2020. In addition to these, you are also directed to submit your plan for January – December 2021.

Deadline of Submission is on February 15, 2021.

For your guidance and strict compliance.


RONALDO M. MORADA
Municipal Mayor